



DIRECTORATE GENERAL  
LOCAL GOVERNMENT & RURAL DEVELOPMENT  
DEPARTMENT KHYBER PAKHTUNKHWA

No. Dir (Ops/Policy) 1-1/LG/KP-RIISP/Vol-V/2022

Dated: Peshawar the, 23<sup>th</sup> April, 2026

36690

To

1. All Prospective Bidders.

**SUBJECT: ADDENDUM NO.1 AND MINUTES OF PRE BID MEETING FOR PROCUREMENT OF VILLAGE FACILITATION SOCIAL PARTNER (VILLAGE DEVELOPMENT AND BEHAVIOURE CHANGE FOR DISTRICTS SOUTH WAZIRISTAN UPPER, SOUTH WAZIRISTAN LOWER, NORTH WAZIRISTAN, SUB DIVISION WAZIR, DARAZINDA BETTANI & JANDOLA), PACKAGE-II UNDER KP-RIISP.**

I am directed to refer the subject cited above and to enclosed herewith Addendum No. 1 and minutes of the Pre Bid meeting held on 15-04-2026 at 11:00 A.M under the Chairmanship of Procurement Specialist, Project Implementation Unit, Local Government Department (KP-RIISP), in the Conference Room of Directorate General, Local Government and Rural Development Department, Phase-V, Hayatabad Peshawar for information, please

Executive Engineer-II  
PIU-KP-RIISP, LG&RDD

**Copy forwarded for information to the:**

1. Project Director, PIU, KP-RIISP, LG&RDD, Khyber Pakhtunkhwa.
2. Project Director, PCMU, KP-RIISP, P&D, Khyber Pakhtunkhwa.
3. Procurement Specialist PIU, KP-RIISP, LG&RDD, Khyber Pakhtunkhwa.
4. Task Team Leader, World Bank, KP-RIISP, Islamabad.
5. Chief Planning Officer, LGE&RDD, Khyber Pakhtunkhwa.
6. PS to Secretary, LGE&RDD, Khyber Pakhtunkhwa.

Executive Engineer-II  
PIU-KP-RIISP, LG&RDD

**Addendum No.1 and clarification responses as part of the Pre-Bid PROPOSAL Meeting Dated 15<sup>TH</sup> April, 2026**

**Name of Assignment: Procurement of Village Facilitation and Social Partner for districts South Waziristan Upper, South Waziristan Lower, North Waziristan Sub-Division Wazir, Dara Zinda, Bettani and Jandola (Package-II)**

**RFP Reference No: PK-DGLGRD-KP-524595-NC-RFB**

**Project No: P176780**

Pre Bid meeting was held under the Chairmanship of Procurement Specialist, PIU-LG as per the schedule i.e. April 15<sup>th</sup>,2026 at 1100 hrs in the conference room of Directorate General, LG&RDD, Phase-V, Hayatabad. The representatives of prospective bidders were also present in the meeting (attendance sheet - Annexure-A). PIU-LG team briefly explained the RFB documents. As a result, this addendum is being issued in accordance with ITB 9 of the issued RFB. The on-spot queries / clarification and other clarifications requested by the bidders along with PIU LG response are as also in this document as under:

**Following is the amendment / addendum in the RFB- Issued on 24<sup>th</sup> April 2026**

Reference/ Page number of the RFB	Section/ Page number of the RFB	Current version of the RFB provision	Revised provisions under this Amendment / Addendum No. 01
Section and Criteria	III-Evaluation and Qualification	<ul style="list-style-type: none"> <li>7.50 points for each project above PKR 350 million</li> <li>5.00 points for each project above PKR 350 million and less than PKR 250 million</li> <li>3.50 points for each project above PKR 250 million and less than PKR 100 million</li> <li>2.50 points for each project above PKR 100 million and less than PKR 50 million</li> </ul>	<ul style="list-style-type: none"> <li>7.50 points for each project above PKR 350 million</li> <li>5.00 points for each project below PKR 350 million and not less than PKR 250 million</li> <li>3.50 points for each project below PKR 250 million and not less than PKR 100 million</li> <li>2.50 points for each project below PKR 100 million and not less than PKR 50 million</li> </ul>
Section and Criteria	III-Evaluation and Qualification	<ul style="list-style-type: none"> <li>05 points for each project above PKR 200 million</li> <li>3.50 points for each project above PKR 100 million and less than PKR 200 million</li> <li>2.50 points for each project above PKR 100 million and less than PKR 50 million</li> </ul>	<ul style="list-style-type: none"> <li>5.00 points for each project above PKR 200 million</li> <li>3.50 points for each project below PKR 200 million and not less than PKR 100 million</li> <li>2.50 points for each project below PKR 100 million and not less than PKR 50 million</li> </ul>



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All other terms and conditions of the RFB remains the same.

**Pre-Bid meeting queries and responses:**

No.	Clause/ Description	Clarification/ Query	Department Response	Clarification/ Amendment
1	Section III, Heading: Qualification, Clause 1.1(b)	The clause states that <i>"the bidder must submit documents demonstrating that the firm has been in business for the last three (3) years in similar nature of work / services."</i> In this regard, we kindly request clarification on whether the stipulated three (3) years' experience requirement is to be individually applicable to each Joint Venture (JV) partner, or whether it may be satisfied by the Lead Partner or at least one JV partner within the consortium.	Please read Section-IV, Heading: Qualification information, Subheading: Individual Bidders or Individual Member of Joint Ventures, <b>Clause 1.4</b> Each JV member is required to meet this general requirement to ensure that the JV partners are reasonably qualified and can be jointly and severally liable as required under the bidding document ITB 4	Clarification
2	Section-IV (Bidding Forms)	If any firm has worked on community engagement project, the firm requires which details to be provided for such project and also in what format the project is required to be presented i.e. in tabulated form or a project brief is enough.	For the community engagement projects details, please refer to Section-IV of the RFB document. Furthermore, the projects shall be presented on the format mentioned in the RFB document	Clarification
3	Section-I (Instructions to bidders Section-4)	Whether the UN agencies are eligible to participate in this project or otherwise	UN agencies should not be included in the competitive process. UN agencies are usually selected when needed on direct selection basis and they have a separate arrangement formulated in the World Bank Procurement Regulations. Other NGOs and social firms and perspective bidder is eligible subject to participate subject to fulfillment of mandatory Criteria mentioned in Section-IV of the RFB document Section-I	Clarification

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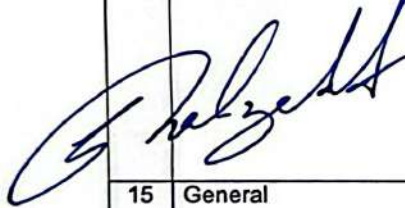
4	Section-I (Instructions to bidders Section-4)	The term "Organization" may be used instead of "firm/bidder" while referring to the VFSP in the document	It was clarified that the terminology regarding firm/ bidder is same as Organization which does not bar any perspective bidders to participate in the bidding process	Clarification
5	Section-III (Evaluation Qualification Criteria) and	If any firm is in business for more than 15 years but was inactive for some time in the past two to three years, will they be eligible.	If the firm / JV meet the mandatory criteria given in Section-IV of the RFB document, they will be eligible to participate in the bidding process	Clarification
6	Section-III (Evaluation Qualification Criteria) and	What is the cost referred to in the experience scoring criteria (Total cost of the project or the consultancy charges)	The cost referred to is the <b>consultancy or services cost</b> for the community related services provided by the firm in the project. The same has also being clarified in the RFB document Section-III "Note to the bidder on experience of the firm/JV", bullet No.1	Clarification
7	Section-III (Evaluation Qualification Criteria) and	The descriptions provided under Technical Factor 1 and 2 of the RFB documents for scoring needs correction	For these corrections, see the addendum above.	Correction/addendum. Please refer to addendum above.
8	Section-III (Evaluation Qualification Criteria) and	What is the format for the project completion certificate, and how they will be verified from the client. Moreover, in case of verification through provided email of the concerned client / organization, the bidder may be intimated through email so that the same may be followed up with the client / organization for timely response within the due timeline.	There is no specific format for the project completion certificate as the same varies from client to client. However, the projects claimed by the bidder shall be verified from the respective client / organizations through mentioned emails based on the details provided in the submitted project credentials. Any project for which verification is not received within the deadline, or is found to be inconsistent with the submitted information, will not be considered for evaluation. Moreover, all prospective firms will be informed regarding the verification of their respective projects	Clarification

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9	Section-III (Evaluation and Qualification Criteria)	Will ongoing projects be considered for evaluation	Please refer to the Section-III of the RFB document. Only completed projects meeting the criteria shall be considered for evaluation.	Clarification
10	Section-III (Evaluation and Qualification Criteria)	Women specific projects will be presented separately or combined with community driven projects	Women specific project will be evaluated separately as per Technical Factor-2 (ITB 31.2)	Clarification
11	Section III - Experience Notes	What will be the scoring criteria for long term projects implemented in multiple phases under separate contracts	The evaluation criteria shall be applied to the individual contracts for single phase.	Clarification
12	Section III - Experience Notes	Ongoing projects from 2014 or earlier which ends beyond 1 <sup>st</sup> November, 2015 will be considered or otherwise	Projects completed after 1 <sup>st</sup> November, 2015 will be considered for evaluation	Clarification
13	Section III - Experience Notes	In some infrastructure projects community is linked in one way or other way. Will such projects will be accepted as community Driven projects	Please carefully read bullet 5 of the note to the bidder on experience of the firm / JV under Technical Factor 7 as mentioned in BDS ITB 31.2 of Section-III	Clarification
14	Section III, Technical Factor 6, Firm Presence in Merged area	If a firm has presence in any one district in merged area, will it be consider for evaluation	If a firm has an active office in any of District/ Sub Division of merged areas for an ongoing project, will be considered for evaluation	Clarification
14	Section VII: Activity Schedule/ Term of Reference,	We noted that "Operational Manual of the Project" mentioned in multiple places. We would be highly obliged if you could share the operational manual. This will enable us to prepare our proposal accurately and in full compliance with the outlined requirements.	The initial project Operational Manual approved from the competent forum will be shared with prospective bidders if demanded. However, it is a living document and will require modifications / revisions during the course of the project. Previously, the scope of work for the assignment included both Social and Engineering components. However, the Engineering component has now been excluded from the scope and will be managed by the LG Engineering team.	Clarification
15	General	GBV/SEA and SH manuals are developed or not and what are its present status	The World Bank guidelines will be followed regarding GBV/SEA/SH Manuals	Clarification



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16	General	Engineering staff are available at the field level. However, it is to be confirmed whether social sector staff are also present at the Local Government (LG) field level.	The Directorate General, Local Government comprises of full pledge engineering team having one Assistant Engineer (Senior) at Tehsil Headquarter level of each district supported by field sub engineers. Other Tehsils also comprises of one Assistant Engineer supported by field sub-engineers. <b>No social sector staff are present in LG.</b>	Clarification
17	General	Whether an organization is eligible to submit a bid for a single district under Package-II, or whether it is mandatory to submit a bid for the entire Package-II	It is mandatory to bid for the entire assignment under this package	Clarification
18	General	Is there any prescribed word limit for the submission of project details	No restrictions are made in the RFB document for wording limits	Clarification
19	General	Modality of the project regarding the dedicated account of the conditional grant (co-signatory etc.)	The matter is not directly related to the RFB document; however, it was explained that, under the Conditional Grant component, the Finance Department of the Government of Khyber Pakhtunkhwa has already opened 711 Village Council/Neighborhood Council (VC/NC) designated accounts. As per the Operational Manual, the Co-signatories for these accounts are; <ul style="list-style-type: none"> <li>• Chairman VC/NC</li> <li>• Secretary VC/NC</li> <li>• Female Councilor or Youth member</li> </ul> It is further clarified that these signatories may change in accordance with the Local Government Department	Clarification
20	ITB 19 and ITB 20	Bid Securing Declaration	All bidders should note that the bid securing declaration is required and to be submitted in accordance with the ITBs of the issued RFB (i.e. Submission in Technical Bid). Any deviations may result in non-responsiveness.	Clarification

  
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21	General		All firms/bidders are required to prepare and submit their bids strictly in accordance with the requirements of the Request for Bids (RFB) documents. Loose/unbind proposal shall be considered as non-responsive.	
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Annexure- (attendance sheet)

Pre Bid Meeting Package-II, KP-RIISP

Dated: 15-04-2026

S.No	Firm Name	Representative	Contact No.	Email	Signature
1	Tameer-e-Khalq Foundation	Said Nasir	0323-3425132	saidnasir73@gmail.com	[Signature]
2	TKF	Arif Jamal	03459522177	arif@tameer-khalq.org	[Signature]
3	Development Alternatives	Zeb D-Nisa	03035271330	ceandunk2009@gmail.com	[Signature]
4	Health Education and Development Society (HEADS)	KIFAYATULLAH	03018522983	info@heads-ngo.org hairankifayat@heads-ngo.org	[Signature]
5	Health Education & Development Society	Chulam Hussain	0334-5244320	g.hussain@heads-ngo.org	[Signature]
6	Muhammad Shoaib	Euro Consult	03354951720	Shoaibov@gmail.com	[Signature]
7	Ali	Wama/Pakban Welfare Association	0300-9176135	Syedausaiab@gmail.com	[Signature]
8	Faleem Allah / HANDS	HANDS / Faleem	0332-8935360	faleem.allah@hands.org	[Signature]
9	Muhammad Rafiq	IDEA / FRD	0305-9156225	rafique@idea.org.pk	[Signature]
10	Ashfaq Hussain	FRD	0302-9750007	ashfaqhnp@gmail.com	[Signature]
11	Pakistan Red Crescent Society	Ayaz Ali, Zashan	0301-8577077	imranee.prcs.kp@gmail.com	[Signature]
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