



**GOVT. OF KHYBER PAKHTUNKHWA
LOCAL GOVT; ELECTIONS &
RURAL DEV DEPTT**

No. CPO/ Planning Cell/ District ADP/ Monitoring/ 2015

Dated: 2nd November, 2015

To

1. The Secretary to Government of Khyber Pakhtunkhwa;
 1. Agriculture Department
 2. P&D Department
 3. C&W Department
 4. Health Department
 5. Elementary and Secondary Education Department
 6. Irrigation Department
 7. Public Health Engineering Department
 8. Science Technology and IT Department
2. The Director General, M&E Department, P&DD.

Subject: **MONITORING OF DISTRICT ADP SETUP OF DISTRICT OFFICES**

Dear Sir,

Kindly refer to this Department letter No. SO (Dir)/ LGE&RDD/ ADP/ 2015 dated 21st October, 2015 and subsequent meeting held on 28th October, 2015 at 1500 hours under the chairmanship of Secretary, LGE&RDD on the subject cited above and to forward herewith the following two documents for necessary action mentioned against each:-

- i. **Approved minutes** of the above mentioned meeting (for information, necessary action)
- ii. **Baseline survey questionnaire** (for responding in stipulated time period please) (*Both the documents are available on website of this Department i.e. www.lg.kp.gov.pk.*)

2. It is further requested to please communicate names, address, contact number and email address of **focal person** for the purpose on urgent basis please as agreed in the minutes.

Planning Officer

Copy to:

- i. The Director General, LGRD Department, Khyber Pakhtunkhwa. Copy of the minutes are attached for necessary action alongwith the questionnaire (received by hand from your office). It is requested that all the Assistant Directors LG&RD in KP may be directed to submit the required information to the Directorate General, LG&RD for compilation and further necessary action.
- ii. The Secretary, Local Councils Board for similar necessary action and collection of information from all the TMAs and submission of compiled information to the Director General, LG&RD.
- iii. The Director (Dev), Directorate General of LG&RD for similar necessary action.
- iv. The Assistant Director IT, LG&RD Department for development for necessary action.
- v. The PS to Secretary, LGE&RD Department for information.

Planning Officer