**Request For Proposal**

Local Government Elections & Rural Development Department (LGE&RD), Government of Khyber Pakhtunkhwa intends to hire the services of a consultancy firm for its scheme, Support to Local Government System. The aim of this request is to hire a Consulting Firm with relevant experience in providing assistance to the government in policy formulation, research and capacity building.

Sealed bids are invited from well-established and reputed consulting firms/ companies registered with relevant National & Provincial Tax Authorities, i.e., FBR and KPRA for undertaking this assignment. Tender Documents containing bidding procedure, terms & conditions, scope of work, and technical specifications can be obtained from the office of Deputy Secretary (Administration), Local Government, Elections & Rural Development Department during office hours against non-refundable cash payment of Pak Rupees one thousand (Rs. 1,000/-). The system of selection of consulting firm shall be based on Quality and Cost Based Selection (QCBS) under KPPRA Rules whereas the method of procurement shall be single stage two envelopes comprising of single package containing two envelopes separately sealed Technical and Financial Bid clearly marked in bold and legible letters. Pre-bid Meeting shall be held on July 02, 2021 at 3:00 pm in the office of the undersigned.

Sealed bids should be submitted latest by July 12, 2021 at 03:00pm. Bids will be opened on the same day at 03:30pm in the presence of interested bidders or their authorized representatives, if any, in the Conference Room of the Local Government, Khyber Pakhtunkhwa, Peshawar on the above noted date and time.

Clarification/ information (if any) may be obtained on any working day during office hours. No query will be entertained at the time of bid opening.

**Deputy Secretary (Administration)**

**Local Government Elections & Rural Development Department**

**Civil Secretariat, Peshawar**

**Khyber Pakhtunkhwa**

**091-9210523**